



THE HARRY S. TRUMAN SCHOLARSHIP FOUNDATION



<https://www.truman.gov>

TRUMAN SCHOLARSHIP CAMPUS APPLICATION INSTRUCTIONS AND ADVICE

IMPORTANT APPLICATION INSTRUCTIONS

- **Submit the following materials electronically using our [Submit Materials](#) tab on the [External Scholarships](#) website.**
 - 1) **Truman Application Form** (either the official or sample form will do). To access the official application form, contact Dean Goldberg (externalscholarships@lafayette.edu or goldbeja@lafayette.edu). Alternatively, you may use the sample form found on the Truman website at <https://www.truman.gov/sample-application-forms/>.
 - 2) **Truman Policy Proposal**, including bibliography/references (either the official or sample form will do)
 - 3) **A detailed, fulsome CV/résumé** including leadership experiences, awards, honors, extra- and co-curricular activities, publications/presentations (including those pending). The résumé may be longer than 1 page.
 - 4) **The name, email address AND LETTER TYPE for each of your 3 recommenders** who have agreed to write you **strong, detailed** LORs. Select your recommenders carefully! There are 3 different recommendation forms/types—a sample of each cover sheet is available on the Truman website at: https://www.truman.gov/sites/default/files/sampleletters_0.pdf. You should also review our [Letters of Recommendation Types & Tips](#) advice.
 - i) **Leadership Potential and Abilities** (this letter must also address the leadership example you provide in your application)
 - ii) **Commitment to a Career in Public Service**
 - iii) **Intellect and Prospects for Continued Success**
- **Submit** the signed/dated [Nomination Permission and Waiver Form](#) found on our Submit Materials tab of the External Scholarships website either as an electronic submission or as a hard copy to Dean Goldberg, 105 Scott Hall.
- **Letters of recommendation** must be submitted electronically to Dean Goldberg for the purposes of the Campus Selection Committee. These letters should be emailed to externalscholarships@lafayette.edu or goldbeja@lafayette.edu. NOTE: Truman does not permit direct uploading of letters by recommenders. The letters must come to Dean Goldberg as she is

the only one who is authorized to upload the letters. **As such, it is IMPORTANT that your recommenders send their letters on letterhead and signed as WORD attachments via email!**

- **APPLICATION ADVICE:** You will find very useful application information, advice and guidance throughout the Truman website under the [CANDIDATES](#) and [FACULTY REPS](#) tabs. This advice includes samples of strong and not-so-strong responses to the essay and policy prompts and a copy of the Nominee Rating Form that the Truman selection committee employs