

McCall-McBain Scholars Program

Campus Application Instructions

APPLICANT CAMPUS DEADLINE: Last Friday of August
RECOMMENDER CAMPUS DEADLINE: 1st Friday of SEPTEMBER

CAMPUS APPLICATION INSTRUCTIONS

Step 1: After reading over the [scholarship description](#), register for and complete the on-line application questions. (**DO NOT SUBMIT** anything through the on-line application until told to do so by Dean Goldberg; simply SAVE it for yourself.)

Step 2: Ask for 2 STRONG Letters of Recommendation. One LOR must be an academic letter; the other LOR must come from someone who knows your community involvement well.

DO NOT REGISTER YOUR RECOMMENDERS WITHIN THE ON-LINE APPLICATION UNTIL WE TELL YOU TO DO SO. ONCE YOU HAVE REGISTERED YOUR RECOMMENDERS, THEY WILL RECEIVE AN EMAIL FROM THE SCHOLARSHIP ASKING THEM TO UPLOAD THEIR LOR TO YOUR OFFICIAL APPLICATION.

A good reference provides concrete examples to help the McCall-McBain scholarship selection committee better understand you, how you meet the selection criteria, current areas of improvement, and how your proposed studies might benefit your continued growth.

Recommenders must submit their draft/preliminary LORs as WORD documents for our campus application review to Dean Goldberg (goldbeja@lafayette.edu or externalscholarships@lafayette.edu) by **1st Friday of September**.

Step 3: Submit the following materials using the [Submit Materials](#) tab to Dean Goldberg by **Last Friday of August**:

- **Copy of your transcript(s)** from all institutions attended; if you studied abroad, you will need to obtain a copy of your study abroad transcript. If you do not already have one, please be sure to order one from your study abroad provider as you will need it for your official application to the Scholarship. Order electronic copies sent to yourself; do NOT have them sent to Dean Goldberg.
- Signed copy of the **Lafayette Nomination Permission and Waiver Form** found on our [Submit Materials](#) tab.
- **Detailed resume/CV** (ideally more than 1 page) that details what you did and includes EVERYTHING you have done, including even “menial” jobs (e.g., summer or other short or part-time employments of any kind).
- **The names, email addresses and rationale for your choice of 2 recommenders (1 academic, 1 community based)**; the rationale should explain why you asked them to write on your behalf. **IMPT: When selecting your recommenders**, please consider the

questions your recommenders will be asked to address when completing the Scholarship's recommendation form.

- Here are the questions that your references will be asked to address when completing their reference form:
 - **Academic:** (1) On a scale of 1-5, with 5 being the highest, please rate the applicant's openness to other points of view, intellectual curiosity, integrity, overall academic excellence, originality of thought, work ethic, and ability to learn from mistakes and failures; (2) Provide your assessment of the applicant's academic and/or professional skills and achievements, of their aptitude for the master's or professional program to which they are applying, and of how they compare to other students or professionals you have observed at this level (160 words); (3) Of the ratings above, choose one with your highest ranking and provide at least one concrete example of how they've demonstrated this quality (130 words); and (4) Of the ratings above, choose the one with your lowest rating, and tell us how you believe the candidate can grow in this area; if you rated all the same, still choose and explain at least one area for growth (130 words)
 - **Community:** (1) On a scale of 1-5, with 5 being the highest, please rate the applicant's openness/curiosity, listening, resilience/grit, work ethic, honesty, integrity, empathy/compassion, collaboration with others, commitment to service, leadership capacity, and ability to learn from mistakes and failures; (2) Provide your assessment of the applicant's community engagement and commitment to working with and improving the lives of others (160 words); (3) Of the ratings above, choose one with your highest rating and provide at least one concrete example of how they have brought this value to life in working with others (130 words); and (4) Of the ratings above, choose one with the lowest rating and tell us how you believe the candidate can grow in this area; if you rated all the same, still choose and explain at least one area for growth (130 words)
- **The short essays** requested in the application. Submit these essays as **WORD** documents (**DO NOT use Google Docs!**).
 - 1a: Tell us how your community or communities have influenced you, and, if relevant, how they have shaped the choices you have made so far in your postsecondary path (225 words).
 - 1b: Describe why you've chosen the specific McGill program(s) listed in the "Academic Interests" section of the application and how you hope the program(s) will lay the foundation for your long-term goals and aspirations (225 words).
 - 2: Leadership questions: After listing 3 of the most important/significant leadership roles you have taken on within a team in the last 5 years, select one of the 3 and answer the following:

- Briefly describe your role, key responsibilities, and those of your team? (50 words)
- Were you elected, appointed, hired, or a founder? Has your role changed over time? (25 words)
- What were the team's goals and how did you lead the team to achieve them? What were the results? (100 words)
- Describe a challenge, setback, or failure your team faced and how you responded. (50 words)
- What did you learn? What, if anything, would you do differently? (50 words)
- 3: Volunteer roles/positions of service to your community: After listing 3 of the most significant in terms of the time you have invested and/or the impact you have had, select the one that is the most significant contribution you've made in terms of its service to others.
 - Briefly describe the purpose of the activity/organization and your contribution. Who or what prompted you to get involved? What contributions did you make? How has your involvement impacted you and others? (250 words)
- 4: Tell us about a significant "course correction" or pivot you have made in your life. For example, this could be a change in how you work with or motivate others, a change in your academic path, a change in how you approach challenging situations, or a change you made to help you grow. What led you to choose a new course of action and what did you learn about yourself in the process? (250 words)
- 5: Additional questions:
 - Is there any additional context you would to provide about your university/college transcripts? (50 words)
 - Were any of your community engagements activities, leadership or volunteer roles listed in your resume/CV undertaken to satisfy an academic, professional, or governmental obligation? For instance, this could include a leadership course, fellowship, employment, practicum, scholarship, or mandatory service activity. If so, please specify the activities and explain the requirement they fulfilled. (100 words)
 - Very briefly: Tell us about 1 activity or pursuit you used to dedicate a significant amount of time to but no longer do.
 - Very briefly, tell us about 2 goals you are currently working towards, outside of your academic pursuits.
 - Very briefly tell us about 3 things that tell us about who you are that we wouldn't know from the rest of your application.
 - Very briefly list your future career interests at this point in time.

Questions

If you or your recommenders have any questions about the McCall-MacBain Scholarship or campus application process, please do not hesitate to contact Dean Goldberg at goldbeja@lafayette.edu, externalscholarships@lafayette.edu; or 610.330.5067.